

April 25, 2002

First Thursday of Each Month

Attendees	Michelle Knoerzer, President Kathryn Poe, 1 st Vice President Diane Mazzarella, Secretary Ruby Bohannon, Treasurer Jim Chambless, Immediate Past President Ann Balaban, Membership Committee Beth Bailey, Nominating Committee Gail Lippincott, Public Relations Committee
Call to Order	Michelle Knoerzer called the meeting to order at 6:10 p.m. The meeting was held one week early because of scheduling conflicts caused by the STC Annual Meeting and the Chapter's year-end meeting.
Reading and Approval of Minutes	<i>April Council meeting notes were unanimously approved as corrected.</i>
Reports of Officers, Committees and SIGs	
Treasurer, Ruby Bohannon	Ruby distributed the April Financial Report and reported that the Chapter was doing well financially. Account balances totaled about \$72,000. Income and expenses were normal. The Chapter is \$7,500 ahead of last year's income over expenses, despite subsidizing meeting charges for members this year. <i>The Treasurer's Report was unanimously approved.</i>
Parliamentarian and Bylaws	Michelle reported that Bob Hurst will pass the Parliamentarian's files and information to Kyle Overton.
Chapter Achievement, Diane Mazzarella	Diane reported that Jasmine Graham volunteered to oversee next year's submission.
Community Service Committee	Michelle reported that there would not be a request for special contributions at the year's last meeting. More information is needed on the library discussed at the last Council meeting.
Competitions	Michelle reported that Jan Shelton has everything under control for next year.
Fort Worth Satellite Chapter	No report.
Hospitality Committee	Michelle reported that Sandy Schriever has plenty of volunteers to help with the year-end meeting.
Job Bank	Michelle reported that the Job Bank was receiving more listings.

April 25, 2002

First Thursday of Each Month

Membership Committee Ann Balaban	Ann reported that it was too early to have the month's membership numbers. She will check on some errors in the latest Membership Directory.
Newsletter Committee	No report.
Nominating Committee, Beth Bailey	The Committee reported the results of the election. Per the Bylaws, it is necessary to send the membership notice of an officer's resignation and the appointment of a replacement. Michelle will draft a note to go out to the IPIC list that Mike Hiatt will be the new Treasurer.
Programs Committee, Kathryn Poe	Kathryn reported that 120 people have registered for the meeting. The speaker, Richard Lederer, is excited about the program. He has shipped books and videos to sell at the meeting. There will be a small ceremony for swearing in the new Council. Michelle will also thank those who have volunteered the past year.
Public Relations Committee, Gail Lippincott	Michelle will meet with Gail, Ginger Ebinger and the PR Committee in June. There will be two new Committee Managers.
Scholarship Committee	Kathryn reported that two people who have inquired about scholarships are current recipients. Marian Blake asked if there is a policy that limits eligibility/frequency of awards, and there is none. There are no other scholarship applicants for the coming term. Discussion centered on possibly extending the deadline and more publicity.
SIGs	Michelle reported that there will be a poll this summer to set a new direction for the SIGs. The Information Design SIG will meet next week. The CIC SIG is still going well, the Online SIG is inactive and there was only one person at the last Newcomers SIG (reflecting a drop in Richland CC Technical Writing enrollment.)
Student Mentoring Committee	Michelle reported that Carla Jones would continue as Committee Manager next year.
Website Committee	Michelle reported that she is continuing with the transition. Ann reported that she invited the Webmasters listserv to visit the LSC site and she got a lot of positive feedback.
Winter Workshop	No report.

April 25, 2002

First Thursday of Each Month

Unfinished Business

STC International Annual Conference, Nashville, 2002	Ann reported that she ordered pens to hand out in Nashville to promote the 2003 meeting in Dallas. She hopes to have them for the meeting next week but they'll definitely be ready for Nashville.
	Michelle asked Jim to contact the IPIC list to ask people going to Nashville to help with the LSC information booth. She was only aware of nine LSC members going to Nashville.

New Business

Ways to increase membership	<p>Beth will be attending the ISEF Intel Science and Engineering Fair. STC no longer is supporting participation and she will be the only one attending from the organization. She anticipates there will be questions about STC membership, helping people get jobs, create resumes, portfolios, etc.</p> <p>Michelle and Kathryn reported that there will be some activities this summer to build membership and better serve members. One idea is to supplement the Job Bank with links to recruiters.</p> <p>Kathryn raised the issue of making the Job Bank a members-only, exclusive member benefit.</p> <p>Another idea was to have a booth at job fairs to promote STC and get more employer attendance. The membership decline could result in funding cutbacks at the International level, including promotion of Dallas 2003.</p>
------------------------------------	--

Resolution	Jim Chambless proposed a resolution thanking Michelle for her efforts as President the past year. <i>It was so moved, seconded and passed unanimously.</i>
-------------------	--

Adjournment	<i>Michelle adjourned the meeting at 7:15 p.m.</i>
--------------------	--
