

January 3, 2002

First Thursday of Each Month

Attendees

Michelle Knoerzer, President
 Kathryn Poe, 1st Vice President
 Brooke Hessler, 2nd Vice President
 Diane Mazzarella, Secretary
 Ruby Bohannon, Treasurer
 Jim Chambless, Immediate Past President
 Ann Balaban, Membership Committee
 Beth Bailey, Nominating Committee and Web Page
 Don Gay, SIG Coordinator
 Marian Blake, Scholarship Committee

Call to Order

Michelle Knoerzer called the meeting to order at 6:10 p.m.

Reading and Approval of Minutes

December Council meeting notes were unanimously approved as read.

Reports of Officers, Committees and SIGs

**Treasurer,
 Ruby Bohannon**

Ruby distributed the December Financial Report and reported that the Chapter was doing well financially. Competition expenses were \$500 in December. Administration and other expenses were normal.
The Treasurer's Report was unanimously approved

A recent edition of *Tieline* recommended that Chapter Treasurer's reports include monthly bank account reconciliation. Ruby reminded the Council that this will always be one month behind actual and *the Council voted against following the recommendation because it would not add value.*

Parliamentarian and Bylaws

No report

**Chapter Achievement,
 Diane Mazzarella**

Diane reported that she sent the DMANS list a summary of Achievements reported to date and requested additional input. Jim suggested that she set a deadline for replies. Next Council meeting, a date will be selected for assembling the Chapter's submission.

Community Service Committee

Michelle reported that Lisa Martin has dropped off the book drive collection at Half Price Books and took pictures for publicity. Michelle will ask Lisa for a count of the number of books that the drive collected

Competitions Committee

Michelle reported that award information would be coming soon and that plaques and certificates will be prepared. Winning entries will be exhibited at the Awards Banquet. Competition participants will need to attend the Banquet to get their submissions back.

Fort Worth

No report

Bold italic denotes action items.

Italic denotes the results of a council vote.

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Satellite Chapter	
Hospitality Committee	No report.
Job Bank	Michelle reported that there have been no jobs to post. Jan Shelton is working to get the Job Bank online.
Membership Committee Ann Balaban	Ann reported that she had not yet received the most recent membership numbers from International, but that the latest <i>Tieline</i> showed LSC to be second in growth.
Newsletter Committee	No report.
Nominating Committee, Beth Bailey	Beth reported that there will be at least one contested office.
Programs Committee, Kathryn Poe	Kathryn reported that all arrangements were in order for next week's meeting. Reservations were slowly coming in, most likely due to the holidays.
Public Relations Committee	No report.
Scholarship Committee Marian Blake	Marian led the discussion of the candidates and their needs. The total amount to allocate was also discussed. <i>The Council approved the following scholarship awards:</i> Whitney Bates, \$1000 Louellen Coker, \$1000 Carrie Janek, \$1000 Louise Keeton, \$1300 Brian McCarthy, \$700 Melissa Pareira, \$1000 Charlesye Smith: \$400 Kathryn will prepare certificates for the recipients.
SIGs Don Gay	Don reported that there was no SIG news this month. He will follow up with the Newcomers SIG and is planning an Information Design SIG meeting the evening of the 22 nd .
Student Mentoring Committee	No report.

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Website Committee	Michelle reported that Council Meeting Notes will be added to the LSC website this weekend.
Winter Workshop, Brooke Hessler	Brooke reported that she is working with Richland College to finalize arrangements for February 23. She hopes to open registration next week.
Unfinished Business	
	Jim reported that he accommodates the IPIC list members who request text -only by sending them a special email. Ann said that this is also an issue for UNIX users.
New Business	
	Michelle will follow up regarding a member survey
Adjournment	<i>Michelle adjourned the meeting at 7:05 p.m.</i>
